

**MBLS Data Conversion FY10
May 10, 2009
Minnesota Office of the Secretary of State**

Questions and Answers

Q: Would previous experience or teamwork at the Secretary of State be seen as beneficial?

A: The evaluation team will use the criteria specified in the SOW for evaluation. A person's previous domain experience or work at OSS would be beneficial to the extent noted in the evaluation criteria, assuming that experience is included in the resume or other materials supplied with the response. The evaluation team will only use information supplied in the vendor response, or other means such as interviews that may come as a result of the initial evaluation.

Q: It is stated that the total budget for this project is 50K for one year. Will you consider this project/resource to be part time? Will there be any additional funds in the new year budget after July 1st?

A: The resource or resources can work part time, but the deliverables defined in the SOW must be complete by the due date. Funds are available past July 1, 2010, but only to the fulfill work defined in the SOW.

Q: How many tables are involved?

A: The SOW defines how many tables are in the new system and metrics for the MAPPER portion of the old system. In addition, there are approximately 135 SQL tables in the legacy system.

Q: Is it possible to get a original schema of the source database before our RFP response?

A: OSS is not willing to send the original schema to any non-winning vendor for this SOW.

Q: How many records are involved?

A: The number and type of records in the MAPPER and SQL systems are included in the Project Deliverables section of the SOW on page 2.

Q: Do you see the resource having to have MAPPER experience, or is there a OSS resource that will assist with that part?

A: The evaluation team will use the criteria specified in the SOW for evaluation. A person's MAPPER experience would be beneficial to the extent noted in the evaluation criteria, assuming that experience is included in the resume or other materials supplied with the response. The evaluation team will only use information supplied in the vendor response, or other means such as interviews that may come as a result of the initial evaluation.

Q: We would like to confirm that the actual conversion of the database will be completed by OSS internal staff.

A: The actual conversion will be completed by internal OSS team members, and in fact is already complete. This statement of work is for an audit of completeness and accuracy of that conversion data and process.